

Card Change in Repeat Billing Agreement

New feature for changing customer card details in 'Repeat Billing Agreement' has been made live on production. You can find below the detailed information for changing card details on Repeat Billing Agreement.

1. Initiate a 'Sale' transaction on your store through any mode (API, Quicklink, Invoice), the payment should be made by using the card that need to be updated in the agreement for all future repeat agreement payments.
2. Once the transaction is completed and authorized, copy the transaction reference number of that transaction and paste it in the 'Transaction ID' tab under 'Change details' in the agreement and click on 'change'. Refer below process for your reference.

- Login Telr Admin and go to 'Repeat billing'

The screenshot shows the Telr Admin interface. The navigation menu at the top includes Home, Reports, Security, Integrations, Repeat billing (highlighted with an arrow), Invoicing, and API. The main content area is divided into several sections:

- Repeat billing**: Includes links for Existing agreements and Virtual Terminal.
- Related items**: Includes links for Integrations and Transaction advice.
- Notification**: A red box titled "VALUE ADDED TAX (VAT) IN THE UAE" stating that VAT will be implemented starting from January 1st 2018, as per Ministry of Finance Law No. (8) of 2017. It includes a link for more information.
- Store details**: A table showing details for Store ID: 12826 - Innovate Technologies FZCO.

Store name:	Innovate Technologies FZCO
Email address:	support@telr.com
Store URL:	https://telr.com/
Customer support URL:	
- Currencies**: A table showing supported currencies for Test and Live modes.

Test mode:	AED, IDR, INR, SAR
Live mode:	AED, SAR
- Transaction volume for January 1st - 14th**: A bar chart showing transaction volume, with two bars visible (one green, one dark green).

- Under repeat billing, search the agreement in which the card need to be replaced.

Home Reports Security Integrations **Repeat billing** Invoicing API

Repeat billing Repeat billing agreements

Existing agreements

Virtual Terminal

Search by creation date:

--Day-- --Month-- --Year-- to --Day-- --Month-- --Year--

Search by Agreement ID or email address:

134766

Status: All Search Clear

ID	Description	Customer ID	Name	Next due	Status
134766	Test Transaction From Product 1		Tamseel Ansari	15 Jan 2020	Active

- Open the agreement and click on 'Change details'

Home Reports Security Integrations **Repeat billing** Invoicing API

Repeat billing Agreement details

Existing agreements

Virtual Terminal

Related items

Integrations

Transaction advice

Agreement ID:	134766
Created:	13 Jan 2020
Status:	Active
Initial amount:	Dh1.00
Agreement details:	Dh1.00 every week
Description:	Test Transaction From Product 1
Customer ID:	
Name:	Tamseel Ansari
Address line 1:	Lodha Supremus
Address line 2:	
Address line 3:	
City/Suburb:	Dubai
Region/State:	Mumbai
Country:	AE
Post/Area code:	777
Email address:	Tamseel.ansari@Telr.com
Phone number:	
Payment method:	Card
Next payment due:	15 Jan 2020

Cancel agreement Change details

- After clicking on Change detail, agreement details screen will popup. Then you need to update the new transaction reference number in the 'Transaction ID' tab and click on change.

Home Reports Security Integrations **Repeat billing** Invoicing API

Repeat billing

Existing agreements

Virtual Terminal

Related items

Integrations

Transaction advice

Agreement details

Agreement ID:	134766
Created:	13 Jan 2020
Status:	Active
Initial amount:	Dh1.00
Agreement details:	Dh1.00 every
Description:	Test Transact
Customer ID:	
Name:	Tamseel Ansa
Address line 1:	Lodha Suprem
Address line 2:	
Address line 3:	
City/Suburb:	Dubai
Region/State:	Mumbai
Country:	AE
Post/Area code:	777
Email address:	Tamseel.ansa
Phone number:	
Payment method:	Card
Next payment due:	15 Jan 2020

Change agreement details

Enter the new details for this agreement.

Description:

Cart ID:

Customer ID:

Extend Subscription:

Transaction ID:

Amount: AED every Month(s)

- Once new transaction detail is updated, it will be updated as initial transaction in the 'Agreement History'

<input type="button" value="Cancel agreement"/>	<input type="button" value="Change details"/>			
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Agreement history

Action	Date	Time	Type	Amount	Transaction	Invoice
Agreement created	13 Jan 2020	18:33				
Transaction authorised	13 Jan 2020	18:33	Initial	Dh1.00	030024667966	
Note (Tamseel Ansari)	13 Jan 2020	18:34	Initial Transaction ID Updated From 030024667966 To 030024667969			
Transaction authorised (Tamseel Ansari)	13 Jan 2020	18:34	Initial		030024667969	

3. After new transaction reference is updated in the agreements 'change details' tab, all the subsequent future recurring payment on that agreement will be charged from the card used in the new transaction.
4. All the recurring payment from the new card will be updated under agreement history tab in the same agreement.